

**MINUTES OF THE ANNUAL MEETING OF THE BOARD OF DIRECTORS  
OF GATEWAY TO L.A. PBID INC.  
CALIFORNIA NONPROFIT MUTUAL BENEFIT CORPORATION  
January 12, 2017**

The Board of Directors meeting of Gateway to L.A. PBID, Inc. a California nonprofit mutual benefit corporation was held on January 12, 2017 at 8:00 a.m. at the Westin LAX located at 5400 W. Century Blvd., Los Angeles.

27 individuals attended the meeting as follows:

- Charles Bassett, L&R Group
- Grant Coonley, Hilton LAX
- Philip Washington, METRO
- Capt. Dominic Choi, LAPD
- Reggie Dominique, Renaissance Hotel
- David Merritt, JM Eagle
- Jeff Hart, LAX Marriott
- Jeff Fairbanks, LAX Marriott
- Vince Buonocore, LAX Marriott
- Gabrielle Kouhacji, LAX Marriott
- Phil Baxter, The Westin LAX
- Michael D'Amodio, Embassy Suites
- Bruce Nahid, LAT Investment
- Erik Burkhart, Sheraton Gateway
- Paul Solomon, 6171 Office Bldg.
- Matt Seymour, The Parking Spot
- Luis Martin, Travelodge LAX
- Dwight Everest, Airport Spectrum
- Arron Martinez, Airport Spectrum
- Ed Pomponio, L&R Group
- Jose Amaya, DSS
- Dave Warner, Parsons
- Coby King, Vectis Strategies
- Stephanie Sampson, LAWA
- Omar Pulido, CD11
- Calvin Beard, Gateway to L.A.
- Laurie Hughes, Gateway to L.A.

**1. WELCOME / INTRODUCTIONS**

*Charles Bassett welcomed the attendees and special guests.*

**2. PUBLIC COMMENTS**

*No comments from the public.*

**3. APPROVAL OF MEETING MINUTES - November 10, 2016**

*The minutes of the November 10, 2016 Annual Meeting of the Board of Directors were approved as presented.*

**4. FINANCIAL REPORT**

*Laurie Hughes presented the Budget vs. Actual report for period ending December 31, 2016 reflecting total income of \$1,187,327.88 and total expenses of \$1,204,847.65. The financial report was unanimously approved by the Board of Directors.*

## 5. EXECUTIVE DIRECTOR'S REPORT

### ADMINISTRATION

- 1) Holiday Lunch Concert was successful - 450+ attendees / \$16,000 donated to local charities
- 2) Working with CD11 & LAWA regarding ongoing traffic related issues on surface streets and major intersections on the perimeter of LAX
- 3) Working with CD11 & LAWA regarding continued Taxi & TNC staging issues
- 4) Ocean Express Operation Review - Ridership down 25% for the year.  
Meeting with partners in Manhattan Beach to look at possible ways to improve service.
- 5) Request to LAWA to set up meeting to discuss Policy Issues and DEIR comments.
- 6) Dept. of Planning - Public Hearing - Thursday, February 2 - 5:00 - 9:00pm  
Flight Path Learning Center

### OPERATIONS

#### LAPD :

- Acting Senior Lead Officer Sophie Castaneda remains assigned to work the 14A67
- SLO Villery provided LAPD Community Mental Health Resource Guide for distribution.
- SLO Villery attended the Security Directors' meeting on December 7<sup>th</sup> at the Embassy Suites Hotel.
- SLO Gregory Parker from the LAPD Mental Evaluation Unit attended the Security Directors' Meeting and provided a presentation on Dealing with the Mentally Ill.
- Security Director's Meeting to be bi-monthly starting February 1 at the Hilton.

#### Ambassadors:

- Dontae Humes was assigned to GTLA's Ambassador Team.
- Ambassadors directed to be exercise safety due to high volume of vehicle in the District during holiday period.
- Ambassadors increased their situational awareness and personal contacts, to broaden our public relations efforts.

- Ambassadors will remain on high alert and continue elevate their patrols and continue in their efforts to actively engage tourist and provide useful information and directions.
- All ambassadors provided with Community Mental Health Resource Guides for distribution.

	Dec-15	Dec-16
Citizen Contacts	509	317
Panhandlers	169	96

#### Operations:

- The Operations Director contacted Lou's Golf Cart to identify a replacement mobile unit for its maintenance operation.
- Marco Equipment Company contacted to negotiate potential buyback of sweeper.
- Repairs to various trash receptacles within the District completed.
- Alternative security and maintenance deployment implemented to augment holiday period.
- The Director of Operations continued the ongoing Stakeholder Outreach and Security Assessment Survey to network with its members, and identify security issues specific to their respective properties.
- GTLA selected Chavez Johnson for its vacant maintenance worker position, effective January 1, 2017.
- GTLA suspended the temporary maintenance assistance with Chrysalis Enterprises effective December 30, 2016.
- Annual Appraisal Reviews prepared, discussed and issued to GTLA staff.

#### Ocean Express

	Dec-15	Dec-16	Total
Passenger Count	2061	1498	-27.3% decrease from 2015 to 2016
Year to Date	46,450	35,030	

Tickets collected	1430	
Tickets sold	750	
Free Riders	68	

- Ocean Express remains fully operational and is operating on its winter schedule.
- Ocean Express Operation was fully operational on January 1<sup>st</sup>.
- An overview of the Ocean Express Shuttle Operation found inconsistent with Standard Operating Procedures.
- Complaints related to shuttles departing scheduled stop/arrival locations early continue to persist.
- DSS contacted and directed to ensure all OES Operators are instructed to refrain from leaving scheduled stop locations prematurely.

Clean Streets:

- Weekend trash receptacle disposal was suspended effective January 1<sup>st</sup>.
- A review of the Clean Street Operation for the month of December met BID expectations.

**6. SPECIAL GUEST SPEAKER - PHILIP WASHINGTON - METRO**

Philip Washington, Chief Executive Officer of METRO, briefed the group on the following:

- Measure M Guideline and implementation
- Airport Metro Connector
- Possible future connector to NFL Stadium development

**7. SINGLE LEVEL BUSING UPDATE - Pat Tomcheck - LAWA**

Mr. Tomcheck updated the board on the scheduled implementation of the Single Level Busing program including designated levels for hotels (lower) and parking (upper), terminal signage, vertical circulation signage and curb zones. Program to start on Monday, January 23 at 3:00 a.m.

**8. COUNCIL DISTRICT 11 UPDATE**

Omar Pulido informed the board about efforts to address the overnight parking and hoarding issues in Manchester Park.

**9. NEW BUSINESS**

The new LAPD Pacific Division Captain, Dominic Choi, was introduced and welcomed by the board members.

